



# IVY PREPARATORY ACADEMY

## Public Charter Schools of Excellence

Meeting of the Board of Trustees  
Thursday, May 17, 2018 , 7:15 PM  
Gwinnett Campus

### Welcome and Call to Order

Meeting was called to order by chair, Jason Allen, at 7:27pm.

**Board Members Present:** Tate, Gray, Shepherd, Lucas, Allen, Epps.

**Board Members Absent:** Thompson

**Network Staff Attendees:** A. Cromartie, Sharp, Cole, Harris, Richardson, Croom, Nichols, Meredith, Dingle, Morrison, Holmes

### Summary of Actions:

- Joining of Boards: Motion by Gray, Seconded by Tate. Unanimous vote.
- Approval of the Agenda with removal of the student presentation: Motion by Tate, Seconded by Epps. Unanimous vote.
- Motion to accept the previous meeting minutes with the the amendment of changing the date to say April instead of March and updating the attendance of Elisha Gray . Motioned by Epps. Seconded by Gray. Unanimous Vote.

### Committee Reports

- **Governance**
  - The Promotion and Retention Policy has been reviewed and amended. Presented for approval. Motion by Gray. Seconded by Shepherd. Unanimous Vote.
  - Board Training update: the board participated in a training on May 3rd with GCSA staff.

### Public Comment

Ivy Preparatory Academy at Gwinnett  
3705 Engineering Drive. Phone: (770) 342-0089  
Norcross, Georgia 30092 Fax: (770) 342-0088  
[www.ivypreacademy.org](http://www.ivypreacademy.org)

Ivy Preparatory Academy at Kirkwood  
1807 Memorial Drive. Phone: (404) 622-2727  
Atlanta, Georgia 30317 Fax: (404) 622-2725  
[www.ivypreacademy.org](http://www.ivypreacademy.org)

1. Sue-Ann Downes: Asked Dr. Hawkins for help with receiving the funds that are outstanding from the World's Finest Chocolate Fundraiser. She has not yet heard from Dr. Hawkins.
2. Madison Mosely (Library Assistant from the Gwinnett Public Library) - The library has been a strong partner with the school. She is happy to know the scholars that she has worked with this year.
3. Jazzmin Baldwin (PTSA Parent) - The fundraiser did not go so well. There was approximately \$4,000 raised; however, there is still approximately \$2,000 that has not yet been turned in. If the money is not received, the organization/school is responsible for the money. PTSA has reached out to Dr. Hawkins for help, but they have not yet heard from her. The Gwinnett Gala is scheduled for this upcoming Saturday. PTSA again reached out to Dr. Hawkins for assistance with getting the word out to parents about the events, but the information was just shared this week. Text messages to the parents about the event was just sent today. The response has been mixed. Some scholars are planning to attend, but other scholars cannot attend due to so many other end of the year activities that are also happening. The Gala was initially scheduled for four hours, but due to schedule conflicts with the move it will now be two hours.

### **Executive Director's Report**

- All testing is now over. Neither campus will hold summer school this year.
- Summer Institute
- All scholars will participate in Culture Week. This is the week before instruction starts. Scholars will learn and understand the beliefs and practices of Ivy.
- Network staff is traveling to Pataula Charter School on May 29th to spend some time with their network staff learning about their best practices.
- Nutrition Coordinator Mrs. Crooms is leaving after June 15th.
- By May 31st we need to select our auditor for next year. The commission will pay for two of the three companies that are bidding for our services.
- Gwinnett Update
  - The administration is still working with families to get placement for next year. A survey was sent out to parents to find out what help is still needed for transition. Approximately 10 families are working directly with transition services.
- We have a partnership with the Atlanta Dream Foundation. They have provided 20 scholarships (10 per school) for scholars to attend their summer camp. Scholars will be selected by the principals. They are also donating sports bras for the students on the basketball team.
- Literacy Curriculum Presentation by Ivy Literacy Specialist, Michelle Shaw.
  - Board Chair is asking a home-school program connection to ensure that families are also engaged with continuing the reading practices at home.
  - Reading Street Curriculum presented for adoption. Motioned by Lucas. Seconded by Shepherd. Unanimous Vote.

### **Student Presentation**

- The students worked this week to create a yearbook about their year. The artwork was completely done by the students.

## **Financial Report**

- CFO Report
  - April financials were previously distributed for review by the finance committee.
- 2018 Amended budgets for both schools were presented for approval by Board Treasurer. Motion by Shepherd. Seconded by Tate. Unanimous vote.
- The board is requesting a meeting with the current real estate company. Would like an update on options for the three outparcels.

## **Executive Committee**

Motion to renew the employment contract for the Executive Director for the 2018 - 2019 school year. Motion by Shepherd. Seconded by Gray. Unanimous vote.

**Motion to go into Executive Session at 8:49 for Personnel, Legal and Real Estate issues. Motion by Gray . Seconded by Lucas Unanimous vote. Executive session ended at 11:14pm.**

## **Announcement of Next Meeting Date**

Thursday, June 14, 2018 at 7:15pm, Kirkwood Campus

## **Adjournment**

Motion to adjourn at 11:26 pm by Epps. Seconded by Tate. Unanimous vote.

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***Kimberly J. Lucas, Board Secretary***

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***Date***