



Ivy Preparatory Academy Girls at Gwinnett  
Meeting of the Board of Trustees  
Tuesday, June 23, 2015, 6:00 PM  
Meeting location: Gwinnett Campus

**Welcome and Call to Order-** Meeting called to order 6:07

**Monty Green, Board Chairman**

**Board members present:** Cindy Jacoby, Bryon Chambers, Adwoa Awotwi, Monty Green,  
Via phone: Christopher Kunney, Carissa Baptiste, Lawanna Owens-Twaites, Angie Chesin, Cheryl Treadwell,  
Executive Director Victoria Wiley

**Not present:** Chris Beal, Rick Betts, Tolton Pace,

**Also present:** Dr. Howard, Joy Treadwell, Mr. Patterson

**Approval of April & May Minutes:** unanimously approved

**Board Update:**

**CFO Report-**

**Dr. Howard, Interim CFO, Yardstick**

Dr. Howard reviewed her report and how the board report will be set up for this is and future meetings. See attached report

- Current significant issues
- Matters for approval
- Risk and compliance Issues
- Other Matters
- Financial Report

**ED Report-**

**Victoria Wiley, Executive Director**

- Introduced proposed org chart
- Enrollment- Projected enrollment 326, goal 409
- Fulton- 11, Gwinnett 25, DeKalb 60 (average leads per week)
- Leadership retreat July 9 & 10 with ED and principals and Dr. Gilbert
- Victoria asked for feedback on structure of ED report
- Dashboard review, see attached

**Finance Committee-**

**Monty Green**

- Discussed the challenges with getting finances under control.
- Reporting updates- new formats in executive summary for Board reporting
- 2015-2016 Budget recommendations are being worked on
- Kicking off financial audits- decided to work with firm of Mauldin & Jenkins
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**Governance Committee-**

**Bryon Chambers, Governance Chair**

- Recommends the board to give the flexibility to ED task force to hire an interim ED if need be.
- Committee is looking into using Drop Box for a repository for minutes
- Proposed dates for strategy session. July 31 & Aug 1 (first choice) Aug 7 & 8 (second choice). Suggested we use Yardstick to guide us

**Foundation**

**No report**

**Facilities committee**

**Christopher Kunney, Committee Chair**

- We have had a security visit by Honeywell and we are awaiting a proposal to address compliance issues recommended by our Authorizer
- Issues need to be tracked

**Review of action Items:**

**Cindy Jacoby, Secretary**

**Update on ED Search**

**Ebbie Parsons, Yarkdstick**

- 100 + resumes
- 3 main candidates now
- salary cap has made it an challenge

**Public Comment-**

No Commnets

**Announcements:**

- Monty Green stressed physical attendance at board meetings
- Next meeting July 21, 2015

**Meeting was adjourned 7:47**

**Action Items from June meeting:**

1. Victoria to forward CFR "cheat sheet" for Dr. Howard
2. Everyone- read the CFO documents including the transition plan
3. Finance committee to send budget recommendations this week
4. Fund raising needs to write a policy concerning monies raised and destination
5. Victoria to submit facilities security proposals to facilities committee
6. Victoria needs to share information regarding turn-around work we are doing
7. Victoria to organize a meeting with Dr. Gilbert to get her thoughts before communicating with our authorizer
8. Victoria to better align charter goals with operational performance
9. Ebbie- to review the "Choose ATL" website to help with his recruiting effort.
10. Cindy to send out Board Retreat invitation for Gwinnett location
11. Fundraising committee to contact authorizer for fundraising guidelines
12. Governance Committee to conduct ED year end performance review