



IVY PREPARATORY ACADEMY

Public Charter Schools of Excellence

Ivy Preparatory Academy Kirkwood meeting of the Board of Trustees 6/21/16

1. Welcome and Call to Order at 8:44pm by Cheryl Treadwell
2. No approval of previous meeting minutes because they were not circulated
3. **Chief Financial Officer Report** by Candy Yu
 - a. Wants the board to give directives on how to handle legacy debt such as Yardstick, Smith Moore and Virtual Charter School
4. **Executive Director's Report** by Jacob Cole
 - . Teacher vacancies grades 2-5
 - a. Closing out enrollment process and building wait lists
 - b. 3 summer programs operating right now
 - c. Funds generated will go towards improvements
 - d. Thinking of starting chapter of National Association of Black Engineers and long-term rental partnership
 - e. Giving tours to possible organizations that want to use the extra space
 - f. We've exceeded enrollment with 540 scholars with over 600 applications
 - g. Improve HR policy manuals, etc.
 - h. Property management helping to improve location during the summer with compliance issues, etc.
 - i. Peter wants to ensure we have liability coverage for food trucks on property
 - j. Chris Beal wants clarity on what hiring decisions that the board is involved with
5. **Secretary Follow-Up** : no report (all covered in Gwinnett meeting)
6. **Facility Committee Report**
 - . HVAC
 - a. Leak in the building – back of the kitchen that were taken care of immediately
 - b. Fire Alarm training needed and needs to be tested monthly, weekly and yearly scheduled now to take place
 - c. Food trucks starting on Saturday, should generate \$500 weekly
 - i. Also bringing out play trucks for children and bring attention to our school
 - ii. Peter recommended other fund raisers at same time as food truck
7. **Academic Committee Report** (same as Gwinnett)
8. **Governance Committee Report** (same as Gwinnett)
 - . Attending meeting tomorrow at State Charter School and will report back
 - a. Danielle LaSure resigned from Academic Committee
 - b. Restarting Board recruitment again and has received recommendations from Jason Allen. Also asking for other recommendations from all board meetings
 - c. Rescheduling date for Board Planning meeting ASAP

- d. Commission framework needs to be approved
- e. Peter raised vote to change to the new comprehensive framework system 5 yes and 1 abstain

9. Finance Committee Report

- . Lisa made a motion to approve the budget for 2017 Gwinnett and consolidated
- .All in favor – 6 yes

10. **Fundraising Committee:** covered in Finance Committee report

- . Merge with the food trucks and opportunity to make additional money

11. Family Engagement Committee

- . Jason Allen was not in attendance; we will follow up with him

12. **New Business**

- . Marcus asked if both his operations and property management contracts totaling \$5400 monthly have been approved and signed?

- a. We will vote on the contracts on next meeting
- b. Advised Marcus to keep doing the permit work only
- c. Peter and Chris is joining the facilities committee

13. Next meeting date is July 26th

14. Meeting adjourned at 9:59pm

