



IVY PREPARATORY ACADEMY

Public Charter Schools of Excellence

Ivy Prep Academy Gwinnett Girls

5/24/16

1. Welcome and call to order at 9:18pm
2. **Previous meeting minutes:** will be forwarded
3. **CFO report:** Candy left not feeling well
4. **Executive Director Report**
 - A. Adding high school accredited courses
 - B. Transitioning into new lease
 - C. Marcus is working through kitchen/operations items at Gwinnett
 - D. Alisha will set some guidelines for the incentive plan
 - E. Motion to approve employment agreement for Kirkwood and Gwinnett as proposedAll approved (5) and one abstention (1)
5. **Secretary follow up:** no updates
6. **Facilities Committee:** no updates
7. **Governance Committee:** no updates
8. **Family Engagement Committee:** no updates
9. **Finance Committee:** rent payment due on June 1st at \$20,000
 - A. \$2260 HOA payments due
 - B. They will give us 6 months notice if they decide not to renew their lease
 - C. 7 or 9 utility invoices need researching to understand what parts we own (shared resources)
 - D. Approval to approve lease with proposes all in favor said yes (6) E. Once lease updated, Chair or Vice Chair will sign
10. No new business or announcements
11. Next meeting at June 21st
12. Meeting adjourned at 9:51pm

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