



IVY PREPARATORY ACADEMY

Public Charter Schools of Excellence

Ivy Preparatory Academy Girls at Gwinnett

Meeting of the Board of Trustees
Tuesday, April 26, 2016, 6:30PM
Meeting location: Gwinnett Campus

Board Meeting Minutes

A meeting of the Board of Trustees (the “Board”) of Ivy Preparatory Academy – Gwinnett was held on April 26, 2016 at 6:30 p.m. at the Ivy Preparatory Gwinnett campus.

The following members of the Board were present: Christopher Beal, Jason Allen, Danielle LeSure, Carissa Jones, Tolton Pace, Peter Morelli, Cheryl Treadwell, and Adwoa Awotwi
Also present: Alisha Thomas Morgan, Jacob Cole, Chaz Patterson and Candy Yu.

The meeting was called to order at 6:39 p.m.

Minutes of Previous Meeting

The Board VOTED unanimously to approve the previous meeting minutes from March 29, 2016 meeting.

CFO Report

See Report. CFO is in discussions with the Property Manager regarding his contract scope. The Property Manager will create a school safety plan, facilities budget and take on operations manager responsibilities. The CFO is trying to identify new insurance policies and employees received a survey to complete. The draft budget should be completed by May 6, the target date for the budget is May 15, 2016. An onsite audit will take place on May 9, 2016.

Executive Director Report

See Report. ED is exploring potential changes to compensation structure based on student achievement and additional responsibilities. Budget must be passed to extend offers. Some potential teachers have received Statements of Acceptance.

ED requested that the Board approve the school calendar for next school year.

Action Items

Finalize dates and locations for committee meetings

Academics: 2nd Thursdays

Finance and Facilities: Pending

Governance: 4th Tuesday

Facilities Report

Ivy Preparatory Academy at Gwinnett
3705 Engineering Drive. Phone: (770) 342-0089
Norcross, Georgia 30092 Fax: (770) 342-0088
www.ivyprepacademy.org

Ivy Preparatory Academy at Kirkwood
1807 Memorial Drive. Phone: (404) 622-2727
Atlanta, Georgia 30317 Fax: (404) 622-2725
www.ivyprepacademy.org

Committee is having discussions regarding the property's manager role. Discussion of Gwinnett building location and the need to go into executive session to discuss negotiations with landlord. The Chair allowed public comment to proceed before the Board goes into executive session.

The following individuals provided Public Comments:

Jessica Payne: Expressed concern about salaries and the completion of the insurance survey.

Taiwanika Walker: Expressed concern that teachers who are switching careers will not have student data that would make them eligible for proposed incentives.

Gloria Gomez: Would like more after school programs and additional activities and languages.

Ms. Florence: Discouraged by current state of school and teachers leaving. Requests additional books. Location is difficult. Transportation is needed.

Kimberly Green: Concerned about summer school and schedule.

Ms. Baldwin: Concerned about location and transportation costs.

During this comment period, Mr. Morelli gave an overview of the status of the negotiations with the landlord of the Gwinnett building.

Academic committee: No report

Governance Committee

Cheryl Treadwell made a motion to approve the school calendar. The motion was properly seconded. After a brief discussion, the Board VOTED unanimously to approve the school calendar in substantially the same form as prepared by Ms. Morgan as long as typos regarding the years and dates were corrected.

Ms. Treadwell requested that all Board members provide their dates of availability for the strategic planning meeting or a special called meeting to pass the budget. After discussion, Mr. Pace asked Ms. Jones to request dates via email. Mr. Pace requested that the Governance Committee work with Ms. Morgan to create a new dashboard.

Fundraising Committee: No Report. Discussion of eventually hiring staff members to focus on fundraising.

Family Engagement Committee: Mr. Allen reported that this committee is working on partnerships with NASA, Girl Scouts, an aviation group, Rhythm of Wings, a women in technology program and a program for gifted education.

Enrollment: Mr. Cole advised that we need to increase outreach activities. Gwinnett leads have increased. Scheduled open house: May 9th.

Ms. Awotwi made a motion to go into executive session to discuss a real estate matter regarding the Gwinnett property. The Board VOTED and the motion carried unanimously. The Board entered into executive session at 8:16 p.m. Executive session ended at 9:01.

The regular Board meeting resumed at 9:02 pm. Ms. Awotwi moved to authorize Mr. Morelli to present a revised proposal regarding the Gwinnett building do the landlord. If the landlord rejects the proposed changes, Mr. Morelli can continue to negotiate with the landlord. A new lease must be presented to the Board for approval. The Board VOTED and the motion carried, with no nays and an abstention by Ms. LeSure.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:03 p.m.

Minutes taken by: Cheryl R. Treadwell, Board Member

