



# IVY PREPARATORY ACADEMY

Public Charter Schools of Excellence

Ivy Prep at Gwinnett Girls

Start time: 6:37pm

Present: T. Pace, C. Beal, C. Baptiste, C. Treadwell, A. Awotwi

Phone. C. Kunney

A. Morgan

C. Yu

Approval of minutes. Unanimous

CFO Report.

Working with vendors to issue W-9s.

Getting caught up on accounts payable.

Positive cash balances, 93k. Moved bond payments by 10 days to assist with cash flow. Pay reconciliation and deductions are being worked on. HR is working on getting EE surveys regarding insurance. Worker's Comp is back in compliance. Grants are not in compliance, working with grant program managers. A monitor visit is scheduled for end of January. Addressed concerns with SCSC during call. Banking - all has been transferred to new accounts and old accounts are being closed. Recommends that each school has corporate card as set forth in the CFO report. Appropriate restrictions will be placed on card use. Finance committee will consider recommended amounts.

Budget forecast will be ready by January 15.

See written report.

Motion by C. Kunney to authorize CFO to pursue line of credit application. Second by T. Pace. Unanimous.

ED Report.

**Ivy Preparatory Academy at Gwinnett**  
3705 Engineering Drive. Phone: (770) 342-0089  
Norcross, Georgia 30092 Fax: (770) 342-0088  
[www.ivypreacademy.org](http://www.ivypreacademy.org)

**Ivy Preparatory Academy at Kirkwood**  
1807 Memorial Drive. Phone: (404) 622-2727  
Atlanta, Georgia 30317 Fax: (404) 622-2725  
[www.ivypreacademy.org](http://www.ivypreacademy.org)

See written report.

SCSC - Annual unannounced visit was conducted in December. Financial processes and practices must be clear. Regular reporting to SCSC will be required. Area where Gwinnett serves lunch never received permit from Gwinnett. Permits and compliance issues were addressed.

Academic achievement- accelerated and advanced classes have begun at Gwinnett. Gifted testing will begin soon. Patterson will attend IB training.

Hiring 30 hours a week teacher and principal coaching/recruitment and retention. Goal is to extend contracts in February or March. Two Broad classmates suggested focusing on academics with getting set curriculum. Suggested hiring an academic coach and director of operations. Patterson and A. Morgan have applied for KIPP leadership design fellowship program. Interviews are scheduled.

Enrollment concerns: Transportation and dissatisfaction with academics. We need to maximize attendance.

T. Pace suggests starting enrollment committee.

Attracting teachers requires set curriculum salary caps for teachers.

Action items. Board training. Thank you cards. Property manager has been hired. Board donations. Board members will bring \$125 prorated amount by next meeting. Beal and Treadwell paid.

Facilities. No updates.

Academic committee. No updates other than ED.

Officer elections :

3 vacancies : Chair, Vice Chair, Treasurer

Chair recommendation from Cheryl for Toltan, he accepted, we voted, he won  
Vice Chair recommendation from Christopher for Adwoa, she accepted, we voted, she won  
Christopher recommended Chris Beal and he declined. We will table voting on this role until later

Board Elections:

Cheryl recommended Lisa Mullins, motion seconded, we voted and she was added  
Cheryl recommended Jason B. Allen, motion seconded, we voted and he was added  
Cheryl recommended Danielle LeSure, motion seconded, we voted and she was added

Finance Updates

2015 audit is behind and will be completed end of January

Candy is meeting with firm that is conducting audit

We are communicating the delay to proper people

## Fundraising Updates

Toltan and Alisha conducted phone conference with third party consultant on some ideas on how to move forward

Adjourn : 8:08

