



**IVY PREPARATORY ACADEMY FOR GIRLS
GWINNETT AND GIRLS AT KIRKWOOD**
Meeting of the Board of Trustees
Thursday, August 21, 2017 , 7:15 PM
Gwinnett Campus



Welcome and Call to Order

Meeting was called to order by Allen at 7:17pm.

Board Members Present

Allen, Tate (7:20), Epps, Gray, Shepard, Baptiste, Lucas

Board Members Absent

Harlow, Peeler, Debnam, Rathgeber, Holmes

Network Staff Attendees

Morgan, Nichols, Dennis, Cole

Summary of Actions:

Approval of the Joining of the Boards: Motion by Lucas . Seconded by Epps .

Approval of the Agenda: Motion by Lucas . Seconded by Epps .

Approval of the Previous Meeting's Minutes: Motion by Epps . Seconded by Lucas .

Executive Director's Report

- School started on August 7, 2017. All students started school at the same time.
- We had New Scholar Ceremonies at both campuses at the end of the first week of school.
- MAP testing was given the first week of school.
- Shout out to maintenance and operations team. We have a new maintenance company. They did an excellent job getting the school ready for Day One.
- We have a new lunch vendor. Scholars are more pleased with lunch. The vendor change has resulted in some savings.
- Current enrollment: 522 Kirkwood. 110 Gwinnett
- We will receive our redistribution grant on August 24th from the Commission.
- Network staff had a meeting on 8/17/17. Dr. Nichols was recognized for her incredible work.
- The High Museum donated a classroom full of supplies for the art teacher. In addition, they also donated materials for scholars and teachers. The partnership will

Ivy Preparatory Academy at Gwinnett

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- also include field trips to the High and the possibility of having scholar work posted at the High.
- Both schools have a plan in place for the upcoming Eclipse.
 - As a reminder, both schools are still having PD Wednesdays for both scholars and faculty/staff.
 - Introduction of new GW Principal, Wayne Dennis.
 - Principal Dennis gave brief statement of introduction.
 - We will have a Story Teller Fundraiser with Barnes & Noble. They will give a percentage of money that was raised back to Ivy.
 - College Day is every 3rd Friday.
 - Scholars will be tracked from their time at Ivy thru high school and on to college.
 - Has reached out to the Gwinnett Public Schools STEM Coordinator to build a partnership and increase activity and exposure to STEM activities and careers.

Committee Reports

- **Academics**
 - Summer Intensive was very successful.
 - Committee Chair asked if principals would be able to get data to measure the success of the scholars that attended the Summer Intensive vs. the scholars that did not.
 - Dr. Nichols clarified that there were two different Summer Intensives: one for 3rd graders in literature and one for students that did not pass the Milestones.
 - Committee Chair requested that board members are provided a monthly calendar of activities and events.
 - There are some concerns with the Gwinnett enrollment.
 - Committee asked for an update about the status of the selection of the reading curriculum.

- **Finance**
 - Finance will now meet on the first Monday at 7pm.
 - Committee met on Tuesday, August 15th.
 - We are in the process of the FY2017 audit. Audit is based on the results of the June 2017 financials. Audit going well.
 - The CFO asked if we could adopt the proposed Financial policies manual that has been presented.
 - Gwinnett is in a complete rebuilding process.
 - Gray asked for snapshot of what will happen if GW enrollment is not able to increase enrollment. CFO stated that if we are not able to increase enrollment.
 - Board Chair asked each board member, parent and network staff reach out to everyone in their network to help with bridging the gap.
 - Motion to accept proposed the Financial Policies and Procedures manual by Epps. Second by Baptiste.
 - Vote Yes: Epps, Tate, Baptiste, Lucas. Abstentions: Gray, Shepard.

- Motion to accept the proposed budget of the 2017/2018. Unanimously approved.
- **Governance**
 - Chair has requested that we make sure that there is a Social Media Policy in place for the network.
 - Chair provided requests that all committees provide agendas and meeting minutes in the specified times according to the by-laws.

Public Comment

Dephnee Treadwell presented information about the Amazon Smile program as a possible fundraiser.

New Business

- Mrs. Falco will be back to help with the board.

Announcement of Next Meeting Date

Adjournment

Motion to adjourn the meeting at 8:20 by Tate. Seconded by Epps.

Kimberly J. Lucas, Board Secretary

Date