



**IVY PREPARATORY ACADEMY FOR GIRLS
GWINNETT AND GIRLS AT KIRKWOOD**

Meeting of the Board of Trustees
Thursday, July 20, 2017, 7:15 PM
Gwinnett Campus



Call to Order @ 7:18

Board Present: Allen, Rathgaber, Debnam, Harlow, Lucas, Baptiste, Peeler, Gray, Shephard, Epps (8:05)
Absent: Tate

Network Staff: Morgan, Cromartie, Sharp, Sharif, Cole, Brown, Hawkins

Joining of Boards

Motion: Gray 2nd: Lucas

Approval of Agenda

Motion: Rathgaber 2nd: Peeler

Approval of Previous Meeting Minutes

w/ recommended revisions

Motion: Harlow 2nd: Baptiste

Superintendent's Report

1. New Principal at GW. Wayne Dennis. Over 10 years of experience as both a K-8 and High School Principal. Received over 30 applications for the job. Mr. Dennis will start on Monday 7/24/17.
2. There is now an educational framework in place for GW. GW is in a turnaround process.
3. Walton grant paperwork has been finalized. Sept. 19th date for government and policy leaders day to tour the school. Parent meetings and a trip to California for training are also in the plan.
4. Technology and Communications Director has been hired for the network. Comes from Orange County in FL. He will help with technology integration pilot that is being implemented this year. Some teachers will be using Google Classrooms, the others will be using Microsoft.
5. The summer literacy intensive was successful.
6. We have also hired a literacy coach, arts teacher and coding teachers for KW.

7. KW still has a 2nd grade vacancy due to increased enrollment. We also are looking for an additional Special Education teacher. Dr. Hawkins has been promoted to Math coach for next schools.
8. GW has three Sp.Ed. positions, two regular positions, one science teacher open. Spanish teacher just filled.
9. Network has an open Director of Instruction and Curriculum position. Seeking to fill the position in the next 90 - 120 days
10. ED explained the principal selection process.
 - a. Board has requested reports from the principal selection process that illustrates the data received and process from all candidates (including all that were initially interviewed).
11. Summer institute for teacher will begin on 7/24/17. First week is data driven. Focus is Math and ELA. Theme for institute is "Game Changers". Second week is network week. Everyone will learn about and discuss network goals and priorities. Onboarding also happens during this week. School begins 8/7/17.
12. Kudos to Dr. Peeler for spending a day at GW on last week making calls to prospective families.
13. Enrollment update.
14. Board has requested an outline of all deadlines/timelines and issues needed by the first day of school. Would also like a conversion report that illustrates how we are moving families from interested to enrolled.
15. We currently do not have anyone at GW working on retention and recruitment. Mr. Brown (teacher) is helping in those areas. ED expressed her desire to see the board help develop relationships with people, organizations, etc... in GW to help with recruitment efforts.
16. Anticipated expense with the kitchen hood and compliance. The cost will be over \$5000. Will need board approval.
17. The Ivy presentation to the Commission was successful. Ivy received a positive mention in the media.
18. According to internal preliminary data comparisons, we outperformed two local districts in several academic metrics.

Public Comment

Committee Reports

Academic

1. Board chair has requested that the new principal submit a plan of action to the board so that we have a clear understanding of the scope and sequence of his work.
2. Great news the performance of the scholars.
3. Committee met with Dr. Nichols on 7/12 to look at the Comprehensive Needs Assessment, the curriculum and literacy needs. The school academic team has

currently vetted one curriculum. The committee has request three curriculums to review. Scope and sequences have been put in place to support the work that will be taking place.

Governance

1. Motion by Gray to combine Academic and Family Engagement committees, Governance and Facilities committees and Fundraising and Finance Committees. 2nd by Debnam. Unanimous approval.
2. Board chair has requested that beginning with the August meeting that the governance committee begin to review a policy at each meeting.
3. Provided updates about the by-laws revisions.

Finance

1. Committee met on 7/10.
2. CFO Report
 - a. CFO would like the board to approve the working process and procedures policies manual and the 2017-2018 budget.

Facilities

Family Engagement

Additional Business

1. Committee structure and members have been revised. Motion by Rathgaber to approve the revised committee slate. 2nd by Harlow. Unanimous approval.

Motion by Lucas to go into Executive Session at 9:00pm. 2nd by Rathgaber.

Adjournment of Next Meeting Date

Adjournment

Motion to end the meeting by Debnam at 9:45pm. 2nd by Harlow.