



IVY PREPARATORY ACADEMYSM

YMLA

Meeting of the Board of Trustees
Tuesday, December 29, 2014, 6:00 PM
Meeting location: Kirkwood Campus

Welcome and Call to Order- Meeting called to order at 5:59 PM

Chairman Christopher Kunney

Board Members Present: Christopher Kunney, Cindy Jacoby, Cheryl Treadwell, Monty Green, Angie Chesin (Phone).

Board Members absent: Bryon Chambers, Adwoa Awotwi, Sheila Jordan, Bruce Taylor, Executive Director Victoria Wiley

Other attendees: Phil Andrews, Kendra Shipmon

- Approval of previous September Minutes No quorum, no vote

- Controller Report- See Attached

Phil Andrews

Discussion regarding increased expense at YMCA
Discussion regarding property tax (annual)

- Executive Director's Report- See Report and Dashboard

Kendra Shipmon

School leaders visited schools for Best Practices with Nina Gilbert was helpful and successful
Working to finalize payments with Connections
Principals search has begun

- Board update

Chairman Christopher Kunney

Review Action Items from November board meeting

Board Secretary

Facilities Committee

Committee Chair Kunney

- Need to work out better process getting invoices to property manager (Phil)

Governance Committee

Committee Chair Bryon Chambers (report sent)

- Jan. 8th Info session at Gwinnett for prospective members
- End of the year Board Elections- Governance Committee has provided a ballot/slate which consisted of current officers continuing in their roles.
- Members are reminded to sign up for mandatory board training on Feb. 5 & 6

Finance Committee

Committee Chair Monty Green

- Auditor expected to call in regarding closure of the audit.
- Focus on tightening operational procedures and efficiencies and current resources

IPA Fund Raising Taskforce

No report

IPA Foundation Update

Kendra Shipmon

- December 4 – Night of Jazz was successful
- Best practices tour for principal to visit high performance charter schools successful

New Business

Board Chair

- Strategic Planning Session proposal from Kristen

Announcements

Board Members

- Date for next meeting - January 20, 2015 at Gwinnet Campus

Public Comment

- None

Adjournment at 6:43

Board Chair

Minutes taken by Cindy Jacoby

The undersigned hereby certifies that she is a Director or Officer of Ivy Preparatory Academy, a public charter school organized and existing under the laws of the State of Georgia, and that the above is a true and correct copy of the meeting minutes of the Board of Trustees of said organization.

The minutes were adopted by the Board of Trustees at a meeting held on _____ at Gwinnett campus.

IVY PREPARATORY ACADEMY

By: _____

Approved by

Date

Action Items For December:

1. Calvin/Phil- Investigate why are food expenses greater than revenue at Kirkwood schools?
2. Kendra to send updated dashboard that includes financials
3. Kendra to begin adding parent survey data to dashboard
4. Cheryl and Adwoa to follow up with Connections contract and, along with Monty, support Victoria with this negotiation.
5. Victoria to speak to staff about getting invoices to Phil sooner.

From November

1. Victoria to get comparison data from Connections and make target goals for improvement
2. Victoria -make bi-weekly reports to the board
3. Angie Chesin to meet with Victoria and work with the academic team to represent the board
4. Victoria- Add Staff retention to dash board (from November meeting)