



IVY PREPARATORY ACADEMYSM

Ivy Preparatory YMLA at Kirkwood

Meeting of the Board of Trustees
Tuesday, November 18, 2014, 8:00 PM
Meeting location: Gwinnett Campus

Welcome and Call to Order- Meeting called to order at 8:06 PM

Chairman Christopher Kunney

Board Members Present: Christopher Kunney, Bryon Chambers, Adwoa Awotwi, Cheryl Treadwell, Cindy Jacoby, Angie Chesin (Phone).

Board Members absent: Sheila Jordan, Monty Green

Other attendees: Phil Andrews, Joy Treadwell, Victoria Wiley

- Welcome New Board Member- Cheryl Treadwell
- Approval of previous Month Minutes Full Board
Approved unanimously
- Controller Report- See Attached Phil Andrews
Food service revenue vs expense is a little off- keeping an eye on
Accounting fees for temp help for audit
Connections fees will start up soon- working on a payment plan
Healthy balance sheet- do we need a line of credit?
- Executive Director's Report- See Dashboard Victoria Wiley
Dashboard review of Academic Performance
Passing rate 48% _LS and MS Passing rate 42% HS (seems to be a homework issue)
Percent of students in danger of not moving forward: 26%
349 students 18 withdrawal / 8 new students
Audit should be finalized by Friday
- Board update
 - Review Action Items from October board meeting Chair Kunney
 - Facilities Committee Committee Chair Kunney
 - Governance Committee Committee Chair Bryon Chambers
 - End of the year Board Elections- Governance Committee will provide a ballot/slate.
 - Committees- Bryon will send out a list of committees- all board members need to choose one or two committees
 - Angie Chesin expressed interest in joining the Academic Oversight committee
 - Members are reminded to sign up for mandatory board training on Feb. 5 & 6
 - Finance Committee Victoria Wiley

DACA- Deposit account control agreement- DACA accounts are where operating income is kept.

- IPA Fund Raising Taskforce (not present)

- IPA Foundation Update Nina Gilbert
December 4 7 pm Signature Event – support commencement
Best practices tour for principal to visit high performance charter schools

- New Business
 - End of the Year Strategic Planning Session. December 5 & 6 Christopher Kunney
 - Holiday Celebration- Christopher suggest a social mixer with both boards
Christopher Kunney

Announcements

- Date for next meeting
- Public Comment

Board Members

December 16, 2014 at Kirkwood
None

It was moved we move into **Executive Session** to discuss a personnel matter at the school
Those present: Chris Kunney, Bryon Chambers, Cindy Jacoby, Cheryl Treadwell, Adwoa Awotwi. Angie Chesin, and Victoria Wiley

- Adjournment at 9:02 Board Chair

Minutes taken by Cindy Jacoby

The undersigned hereby certifies that she is a Director or Officer of Ivy Preparatory Academy, a public charter school organized and existing under the laws of the State of Georgia, and that the above is a true and correct copy of the meeting minutes of the Board of Trustees of said organization.

The minutes were adopted by the Board of Trustees at a meeting held on _____ at Kirkwood

IVY PREPARATORY ACADEMY

By: _____

Approved by

Date

Action Items:

1. Victoria- make contractual our payment agreement with Connections for budgeting purposes.
2. Make by-weekly reports to the board
3. Victoria to ensure Ivy Prep emails for board members
4. Sign up for Foundation Event December www.ivyprepfoundation.org \$55
5. Angie Chesin to meet with Victoria and work with the academic team to represent the board
6. Victoria to formalize damages accrued and send emails in order to get a response from landlord.
7. Victoria Add Staff retention to dash board