



IVY PREPARATORY ACADEMYSM

Ivy Preparatory Academy Girls at Gwinnett

Meeting of the Board of Trustees
Tuesday, November 18, 2014, 7:30 PM
Meeting location: Gwinnett Campus

Welcome and Call to Order- Meeting called to order at 7:30 PM

Chairman Christopher Kunney

Board Members Present: Christopher Kunney, Bryon Chambers, Adwoa Awotwi, Cheryl Treadwell, Cindy Jacoby, Angie Chesin (Phone).

Board Members absent: Sheila Jordan, Monty Green, Bruce Taylor

Other attendees: Victoria Wiley, Phil Andrews, Joy Treadwell, Dr. Myles, Kendra Shipmon

- Welcome New Board Member- Cheryl Treadwell
- Approval of previous September Minutes Full Board
Approved unanimously
- Controller Report- See Attached Phil Andrews
Line 610- looks over, but actually will be reimbursed by a grant
Balance sheet- accrual based and actual are moving closer together as we reconcile
Payroll account has been appropriately swept by ADP.
- Executive Director's Report- See Dashboard Victoria Wiley
Dashboard review of Academic Performance
Passing rate 73% (seems to be a homework issue)
Only about 1/3 of HS students are passing all of their subjects.
Board expressed their concerns and have asked to see an improvement plan
Percent of students in danger of not moving forward: 19%
312 students 6 withdrawal / 11 new students
Attendance Zone requests for Gwinnett will be on January agenda for commissioners
- Board update
 - Review Action Items from October board meeting Chair Kunney
 - Facilities Committee Committee Chair Kunney
Roof leak issues are being addressed
 - Governance Committee Committee Chair Bryon Chambers
 - End of the year Board Elections- Governance Committee will provide a ballot/slate.
 - Committees- Bryon will send out a list of committees- all board members need to choose one or two committees
 - Angie Chesin expressed interest in joining the Academic Oversight committee
 - Members are reminded to sign up for mandatory board training on Feb. 5 & 6
 - Finance Committee Victoria Wiley
 - Finance Committee Update-
Added a year to date on financial statements
Working on how to report reimbursable expenditures for grants

- IPA Fund Raising Taskforce (not present)
 - IPA Foundation Update
 - December 4 7 pm Signature Event – support commencement
 - Best practices tour for principal to visit high performance charter schools
- New Business
 - End of the Year Strategic Planning Session. December 5 & 6
 - Holiday Celebration- Christopher suggest a social mixer with both boards
 - Christopher Kunney
- Announcements
 - Date for next meeting
 - Public Comment
- Adjournment at 8:06

Nina Gilbert

Christopher Kunney

Board Members

December 16, 2014 at Kirkwood

None

Board Chair

Minutes taken by Cindy Jacoby

The undersigned hereby certifies that she is a Director or Officer of Ivy Preparatory Academy, a public charter school organized and existing under the laws of the State of Georgia, and that the above is a true and correct copy of the meeting minutes of the Board of Trustees of said organization.

The minutes were adopted by the Board of Trustees at a meeting held on **December 16, 2014** at Kirkwood

Meeting adjourned at 8:06 PM

IVY PREPARATORY ACADEMY

By: _____

Approved by

Date

Action Items:

1. Phil- Deliver controller report one week ahead so we can have a record.
2. Victoria- Specific remediation plan for those who are in danger of not progressing (and reason for high numbers- not turning in or failing?)
3. Victoria- Drill down into failure rates by number of students and by subject
4. Victoria to get comparison data from Connections and make target goals for improvement
5. Make bi-weekly reports to the board
6. Victoria to ensure Ivy Prep emails
7. Sign up for Foundation Event December www.ivyprepfoundation.org \$55
8. Angie Chesin to meet with Victoria and work with the academic team to represent the board
9. Victoria to formalize damages accrued and send emails in order to get a response from landlord.