



A Georgia Public Charter School For Girls
Now You Have A Choice For Quality College Prep Education

Meeting of the Board of Trustees
Tuesday, Sept 23, 2014, 8:00 PM
Ivy Preparatory Academy Girls at Kirkwood Campus

September 2014 Board Minutes
Submitted by Cindy Jacoby, Secretary

Welcome and Call to Order

Meeting was called to order at 8:07 PM by Vice Chair Monty Green
Board members present: Cindy Jacoby, Monty Green, Christopher Kunney (phone) Bryon Chambers, Sheila Jordon (phone)
Others present: Victoria Hudson Wiley, Phil Andrews, Joy Treadwell
Board members absent: Susan Moseley, Marquita Minot

Approval of Board Minutes- to be approved next week

Controller Report- Phil Andrews
(Refer to controller report for specifics)

P&L:

- Net 33,677-
- New school year, so higher expenses.

Balance Sheet:

- Not accurate due to reconciliation underway by Calvin and Doug Irwin. Expected to be cleaned up by next month
- Some columns are accrual based. We are also included actual account balances in assets column (in our favor)

Executive Director Report- Victoria Wiley

- We have requested an extension for the audit. Since we requested an extension last year, this will go in our file as non-compliant
- We asked for extended (state-wide) attendance zone for students. State wants data that expresses a need for state-wide status. Hope to have this in place by next enrollment season in January. Gregg Stevens is our contact at the state.
- The state mentioned we would be held to state standards rather than DeKalb, therefore, we will requested from the state that we expand the number of ZIP codes we can pull from.
- Monty mentioned the DeKalb County is currently considering becoming a charter county (all schools) Not sure how that would affect Ivy.
- State commission meeting this week- Victoria will attend to thank them.
- Ilene Dodd- writing a press release regarding the new building.
- We need a date to meet with parents to explain what has happened and also a ribbon cutting. October 2nd or Monday Oct 6. It was agreed to choose Monday Oct 6 for parent meeting. Ribbon Cutting- November 1st

IPA Girls Enrollment

- **Total enrollment** - 386 Not up to budgeted number of 409
- **DOE report** was 378

- **Wait list-** 0
- **Pending-** 0
- **New students-** 31
- **Withdrawals-** 0

IPA Girls Dashboard

- **Student attendance** 90%
- **Teacher attendance** 97%
- **Demerits** 16% of students
- **Suspended** 0%

Victoria thanked everyone who helped with the bond process.

Board updates

Finance Committee (Monty) – Midterm shortfall in 23 headcount \$147,200 loss. 49,000 per month . Finance committee will work to minimize impact. There are a number of efforts from the bond process that are requiring payment. Ken Pollock at MLA 15,000. Barry Herrin approx. \$34,588 in overages. Roof inspections of \$8,000. Phil had proposal for property management efforts and additional reporting responsibilities reporting to our bond holder Hamlin. We need to try to have at least three bids before a recommendation from a due diligence perspective.

Victoria asked the board to consider the use of Phil Andrews in the interim of \$2500. Moved to use Phil for one month until a third proposal is obtain. The board voted to accept the motion by majority.

Phil Andrews has also proposed to handle due diligence reporting to Hamlin- \$750 per month for reporting duties for Hamlin. It was moved that we accept Phil's proposal for a 90 day contract. Motion did not pass. The motion was resubmitted for a one month contract and was approved.

Fundraising task force-

Victoria suggested on a drawing for a gas gift card thanking and acknowledging parents for driving Cindy moved to approve \$25 gift card purchase from the HMIW campaign to use if necessary. Motion was passed.

Governance Report

Bryon Chambers recommends we accept the resignation to accept of Susan Mosely and Marquita Minot- We thank them for their work and effort. Accepted unanimously

Bryon presented the slate of board members: Angie Chesin, Adwoa Awotwi, Lindsey Mangone & Bruce Taylor Which was approved unanimously

Foundation report- (no representation)

Meeting concluded at 8:46 pm

Next meeting is October 21st Kirkwood Campus

Action Items:

Monty- send out the Georgia Chamber strategic plan

Victoria- change enrollment to monthly, not cumulative on dashboard.

