



IVY PREPARATORY ACADEMYSM

Kirkwood Girls

Meeting of the Board of Trustees
Tuesday, February 24, 2015, 8:30 PM
Meeting location: Kirkwood Campus

Welcome and Call to Order- Meeting called to order at 8:34 PM

Chairman Christopher Kunney

Board Members Present: Christopher Kunney, Monty Green, Cheryl Treadwell
Via Phone: Cindy Jacoby, Bryon Chambers, Adwoa Awotwi, Angie Chesin
Executive Director Victoria Wiley

Board Members absent: Sheila Jordan, Bruce Taylor

Other attendees: Phil Andrews

Approval of previous January Minutes

No quorum

Controller Report

Phil Andrews

- See monthly financial reports

Executive Director's Report

Victoria Wiley

- See Report and Dashboard
- There was a discussion about HS and the flexibility of the deadlines
- Lottery application: 190 to date
- New custodians hired

Board update

Chairman Christopher Kunney

- Review Action Items from previous board meetings (see below)

Finance Committee

Monty Green

- Audit update provide by Doug Erwin- should be completed by next week
- Victoria asked for board support at the commission meeting tomorrow

Facilities Committee

Committee Chair Kunney

- Expansion project is proceeding and are in RFP phase to bid on construction project.
- Documents are being provided to DeKalb county to obtain permits and other administrative details
- We need to establish a building fund to address financial gaps, such as furniture and technology estimated to be \$150,000 total
- Property management report from Phil regarding towing, security

Governance Committee

Committee Chair Bryon Chambers

- Bryon thanked Adwoa and Cheryl for their work on the Yardstick proposal
- Reviewing by-laws and will have recommendations forth coming
- Recommend removal of Sheila Jordan and Bruce Taylor via virtual vote
- New Board Candidates to be invited to join the board via virtual vote
 - Rick Betts
 - Christopher Beal
 - Tolton Pace
 - Carrisa Baptiste
 - Claire Strowd
 - Lawanna Owens-Twaites

Education Task Force

Victoria

- Task force is in place and will start looking at HS options and feasibility

IPA Fund Raising Taskforce

(not present)

IPA Foundation Update

None

New Business

Board Chair

- We need to have a strategic planning session with YardStick

Announcements

Board Members

- Date for next meeting – March 24, 2015 at Gwinnett

Public Comment

- -Elizabeth Marshall - same concerns and concerned about budget issues expressed in meeting

Adjournment at 9:00

Board Chair

Minutes taken by Cindy Jacoby

The undersigned hereby certifies that she is a Director or Officer of Ivy Preparatory Academy, a public charter school organized and existing under the laws of the State of Georgia, and that the above is a true and correct copy of the meeting minutes of the Board of Trustees of said organization.

The minutes were adopted by the Board of Trustees at a meeting held _____ at Gwinnett Campus

IVY PREPARATORY ACADEMY

By: _____

Approved by

Date

Action Items for February

1. Finance committee will work to reconcile budget expenditures, such as food service, insurance, delayed billing issues and any other outliers.
2. Phil to organize a tenant meeting
3. Monty to forward the most recent by-laws to the governance committee
4. Monty to forward Public Comment summary to Cindy

Action Items for January

5. Finance committee to submit a continuity plan for CFO back-up
6. All committee leads must have a back up plan in place
7. School leadership needs to comeback with a plan for HS by March meeting make recommendation.
8. Bryon to send out committee members and leads to board.

Action Items for December:

1. Phil/Calvin- Deliver controller report with summary one week ahead so we can have a record.

From November

2. Victoria to get comparison data from Connections and make target goals for improvement